

**POWHATAN COUNTY CHILDREN'S SERVICES ACT
COMMUNITY POLICY AND MANAGEMENT TEAM**

DATE: October 27, 2022

The meeting was called to order on October 27, 2022 at 9:04 a.m. Les Saltzberg chaired the meeting. Introductions were made for new members and guest.

Present:

- Les Saltzberg/Chair, CSB
- Vicki Stamps/Secretary, Health Department
- Bret Schardein, Interim County Administrator
- Tracy King, CSU
- Meghan Carroll, DSS
- Kara Brooks, Private Provider
- Danny Smith, Sheriff's Department
- Cathy James, Parent Rep.
- Audra Morris, Children's Services Manager
- Guest: Monica Wilkerson, Amelia CSA Coordinator

Absent:

- Dr. Lynn Clayton-Prince/Vice-Chair, Schools
- Charla Schubert/Treasurer, Finance Director
- K. Wojcicki, FAPT Chair

1. On a motion by Vicki Stamps and seconded Tracy King, the Consent Agenda items were approved as presented or amended: a.) September 22, 2022 CPMT Minutes, b.) Pool Report September 2022 (all FY23), and c.) IEPs (corrected list).

2. FINANCIALS – FY '23:

County Budget for CSA Services: \$ 2,000,000

State Allocations: (total State Allocations: \$1,807,997)

-Medicaid Match: Thru July 2022 (fy22)	\$	4,406.31
-CSA Services Allocation: \$1,770,950 mandated & \$15,674 prot/non-mand.	\$	1,951,415
-CSA Wrap-Around Allocation: \$21,373	\$	18,537
-PSSF FY23: \$18,000 svcs & \$715 Mthly CW Visits/Staff	\$	29,275
-PSSF COVID Funds (100% Federal funds-use by 9/30/22) Initial Allocation: \$11,435	\$	11,361.22 FINAL

ADMINISTRATIVE ITEMS (copies available upon request):

- a.) Audra Morris presented the Annual CQI Report package for FY22. The Team reviewed the package and Audra requested they take the information with them and to contact her with any questions and/or discussion.

All changes presented and/or amended also change full local policy/procedures and/or by-laws as necessary.

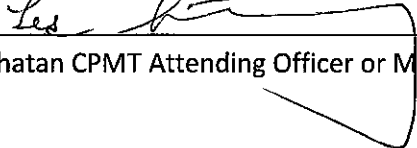
The financial and administrative items were reviewed and on a motion by Tracy King and seconded by Cathy James, all items were approved as presented or amended.

3. Les Saltzberg moved that CPMT go into Closed Session in accordance with the Code of Virginia 2.2-3711(A) (4) for the protection of the privacy of individuals in personal matters not related to public business. The Team approved.
 - a. Case Reviews, service plans, FAPT/CPMT/IFSP/FC Plan Review/Funding Tables, case updates, purchase order requests, additional approvals, FAPT email approvals, parental co-pays, and any other case specific information were discussed.

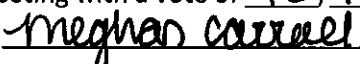
4. Les Saltzberg moved that the CPMT open meeting be reconvened. The Team approved.
5. Les Saltzberg moved that CPMT certify in accordance with the Code of VA 2.2-3712(D); during the Closed Session only public business matters lawfully exempted from open meeting requirements of the Freedom of Information Act and only such public business matters as were identified in the motion for the Closed Session were discussed. The Team approved.
6. Upon a motion by Cathy James, seconded by Vicki Stamps, and carried by the majority, all cases were approved as presented or amended during closed session.
7.

<u>Name</u>	<u>Vote</u>
Meghan Carroll	Aye
Kara Brooks	Aye
Danny Smith	Aye
Cathy James	Aye
Vicki Stamps	Aye
Les Saltzberg	Aye
Tracy King	Aye
8. Kara Brooks informed the Team of DARS training she and staff completed and stated they are an amazing resource for services, including substance abuse. Audra Morris agreed and informed the Team she has two staff members accessing the training from DARS as well; more information to follow.
9. The CPMT meeting adjourned at 9:59 a.m. The CPMT's next regular meeting will be November 17, 2022.

These minutes were approved at the 11/17/22 CPMT meeting with a vote of 10/10.



 Powhatan CPMT Attending Officer or Member



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