

**POWHATAN COUNTY CHILDREN'S SERVICES ACT
COMMUNITY POLICY AND MANAGEMENT TEAM**

DATE: Sept 22, 2022

1. The meeting was called to order on September 22, 2022 at 9:04 a.m. Audra Morris chaired the meeting. Audra Morris added Parent Co-Pay Assessments and CSB Case Support Policy updates to Administrative Items.

Present:

Les Saltzberg/Chair, CSB
Vicki Stamps/Secretary, Health Department
Dr. Lynn Clayton-Prince/Vice-Chair, Schools
Cori Ford for Tracy King, CSU
Sharon Bartley for Meghan Carroll, DSS
Kara Brooks, Private Provider
Cathy James, Parent Rep.
Audra Morris, Children's Services Manager

Absent:

Ned Smither, County Administrator
Charla Schubert/Treasurer, Finance Director
Danny Smith, Sheriff's Department
K. Wojcicki, FAPT Chair

2. On a motion by Kara Brooks and seconded Les Saltzberg, the Consent Agenda items were approved as presented or amended: a.) August 25, 2022 CPMT Minutes, b.) Pool Report-August 2022 (all FY23), and c.) IEPs.

3. **FINANCIALS – FY '23:**

County Budget for CSA Services: \$ 2,000,000

State Allocations: (total State Allocations: \$1,807,997)

-Medicaid Match: Thru July 2022 (fy22)	\$	-
-CSA Services Allocation: \$1,770,950 mandated & \$15,674 prot/non-mand.	\$	748,135
-CSA Wrap-Around Allocation: \$21,373	\$	10,347
-PSSF FY23: \$18,000 svcs & \$715 Mthly CW Visits/Staff	\$	31,411
-PSSF COVID Funds (100% Federal funds-use by 9/30/22) Initial Allocation: \$11,435	\$	11,412

ADMINISTRATIVE ITEMS (copies available upon request):

- a.) Audra Morris provided the Team with updated Virtual Participation Policy and forms following the guidance for best practice provided by OCS and requested approval (copy available upon request).
- b.) Audra Morris provided the Team with updated Records Management Policy and requested approval (copy available upon request).
- c.) Audra Morris requested an update to CPMT Policy for Parental Co-Pay Assessments and the CSB Case Support Policy/Agreement and requested approval (copies available upon request).

All changes presented and/or amended also change full local policy/procedures and/or by-laws as necessary.

The financial and administrative items were reviewed and on a motion by Les Saltzberg and seconded by Dr. Lynn Clayton-Prince, all items were approved as presented or amended.

4. Audra Morris moved that CPMT go into Closed Session in accordance with the Code of Virginia 2.2-3711(A) (4) for the protection of the privacy of individuals in personal matters not related to public business. The Team approved.

- a. Case Reviews, service plans, FAPT/CPMT/IFSP/FC Plan Review/Funding Tables, case updates, purchase order requests, additional approvals, FAPT email approvals, parental co-pays, and any other case specific information were discussed.
- 5. Audra Morris moved that the CPMT open meeting be reconvened. The Team approved.
- 6. Audra Morris moved that CPMT certify in accordance with the Code of VA 2.2-3712(D); during the Closed Session only public business matters lawfully exempted from open meeting requirements of the Freedom of Information Act and only such public business matters as were identified in the motion for the Closed Session were discussed. The Team approved.
- 7. Upon a motion by Cathy James, seconded by Vicki Stamps, and carried by the majority, all cases were approved as presented or amended during closed session.
- 8.

<u>Name</u>	<u>Vote</u>
Sharon Bartley for Meghan Carroll	Aye
Kara Brooks	Aye
Dr. Lynn Clayton-Prince	Aye
Cathy James	Aye
Vicki Stamps	Aye
Les Saltzberg	Aye
Cori Ford for Tracy King	Aye
- 9. The CPMT meeting adjourned at 9:57 a.m. The CPMT's next regular meeting will be October 27, 2022.

These minutes were approved at the 10/27/22 CPMT meeting with a vote of 7/0.

Les Saltzberg
 Powhatan CPMT Attending Officer or Member

Mary King
 Powhatan CPMT Attending Officer or Member