

**POWHATAN COUNTY CHILDREN'S SERVICES ACT
COMMUNITY POLICY AND MANAGEMENT TEAM**

DATE: April 28, 2022

1. The meeting was called to order on April 28, 2022 at 9:05 a.m. Audra Morris chaired the meeting. Audra Morris introduced the new Children's Services Staff members to the Team.

Present:

Danny Smith/Sheriff's Department
 Dr. Lynn Clayton-Prince/Secretary, Schools
 Sharon Bartley/Chair, DSS
 Kara Brooks/Private Provider
 Cathy James/Parent Rep.
 Vicki Stamps/Health Department
 Charla Schubert/Treasurer, Finance Director
 Les Saltzberg/Vice-Chair, CSB
 Audra Morris, Children's Services Manager
 Leanne Melton, CS Fiscal Specialist - guest
 Lisa Alcazar, CS Program Assistant - guest

Absent:

Tracy King/CSU
 Ned Smither /County Administrator
 L. Katrell Dixson/FAPT Chair

2. On a motion by Vicki Stamps and seconded Charla Schubert, the Consent Agenda items were approved as presented or amended: a.) 2.24.2022 CPMT Minutes, b.) Pool Report-March 2022, no Feb2022 report, and c.) IEPs.

3. FINANCIALS – FY '22:

<u>County Budget for CSA Services: \$ 2,000,000</u>	
<u>State Allocations: (total State Allocations: \$2,003,542)</u>	<u>Expenditures & Encumbrances</u>
-Medicaid Match: Thru February 2022	\$ 42,905
-CSA Services Allocation: \$1,954,468 mandated & \$27,701 protected/non-mand.	\$ 1,953,483
-CSA Wrap-Around Allocation: \$21,373	\$ 23,515
-PSSF FY22: \$18,000 svcs & \$715 Mthly CW Visits/Staff	\$ 19,282
-PSSF COVID FY22 & FY23 funds (100% Federal to be used by 9/30/22) Initial Alloc: \$11,435:	\$ 0

Audra Morris obtained the Team approval to apply for any Supplemental allocation as necessary.

ADMINISTRATIVE ITEMS (copies available upon request):

- a.) Audra Morris provided a summary from the February 3, 2022 SLAT meeting and the Team discussed.
- b.) Audra Morris provided a summary of Rate Increases for FY23, reporting significant increases ranging from 2-20% so far. The Team discussed the ever rising costs across the board (fuel, basic cost of living, insurance, etc.) and determined Audra Morris will approve rates as necessary to obtain and maintain quality providers. The Team also approved updates to the "Approval Table" information for all CPMT approvals.
- c.) Audra Morris requested approval of the FAPT/CPMT FY23 Schedule, Officer Rotation, and Weather Policy.
- d.) Audra Morris requested CPMT approval of the updated FAPT Roster, including the extension of the FAPT Parent Rep.

e.) Audra Morris and Les Saltzberg/CSB explained the Budget Language Amendment change to the Children’s Mental Health Initiative (MHI) Funding. The Team agreed CSB would use the \$55,000 total for Goochland and Powhatan as intended and CSB agreed to provide annual outcomes for the use of the funds to the Team.

f.) Audra Morris provided the Team with VDSS Adoption Assistance (AA) Information. The Team discussed the fact that localities will be required to fund services that AA would have previously funded. These changes went into effect January 1, 2022, however updated guidance was not provided before this meeting.

g.) Audra Morris provided the Team with the Annual CSA Conference (10/31-11/2/22) information and took a poll on those who could attend. Of the attending members, one plans to attend in person and the remaining agreed to attend virtually if the option is available.

h.) Audra Morris and the Team discussed and completed the CSA FY2023 Local Agency-Annual Risk Assessment Survey. The Team designated Audra Morris to submit the findings (due no later than 5/16/22).

The financial and administrative items were reviewed and on a motion by Cathy James and seconded by Danny Smith, all items were approved as presented or amended.

4. Audra Morris moved that CPMT go into Closed Session in accordance with the Code of Virginia 2.2-3711(A) (4) for the protection of the privacy of individuals in personal matters not related to public business. The Team approved.
 - a. Case Reviews, service plans, FAPT/CPMT/IFSP/FC Plan Review/Funding Tables, case updates, purchase order requests, additional approvals, FAPT email approvals, parental co-pays, and any other case specific information were discussed.
5. Audra Morris moved that the CPMT open meeting be reconvened. The Team approved.
6. Audra Morris moved that CPMT certify in accordance with the Code of VA 2.2-3712(D); during the Closed Session only public business matters lawfully exempted from open meeting requirements of the Freedom of Information Act and only such public business matters as were identified in the motion for the Closed Session were discussed. The Team approved.
7. Upon a motion by Cathy James seconded by Charla Schubert, and carried by the majority, all cases were approved as presented or amended during closed session.


<u>Name</u>	<u>Vote</u>
Sharon Bartley	Aye
Kara Brooks	Aye
Lynn Clayton-Prince	Aye
Danny Smith	Aye
Charla Schubert	Aye
Cathy James	Aye
Vicki Stamps	Aye
Les Saltzberg	Aye

8. Vicki Stamps/Health Department announced they have hired a new Nurse for the Powhatan Health Department who should begin within the next two weeks.
9. The CPMT meeting was adjourned at 11:22 a.m. The CPMT’s next regular meeting will be held on May 26, 2022.

These minutes were approved at the 5/26/22 CPMT meeting with a vote of 6/10.



Powhatan CPMT Attending Officer or Member



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