

Planning Commission Meeting Minutes

February 2, 2021

VIRGINIA: AT A REGULAR MEETING OF THE PLANNING COMMISSION HELD IN THE POWHATAN VILLAGE BUILDING AUDITORIUM, 3910 OLD BUCKINGHAM ROAD IN POWHATAN COUNTY, VIRGINIA, TUESDAY, FEBRUARY 2, 2021 AT 6:00 PM

Planning Commissioners Present	Vicki Hurt, District 1 Bobby Hall, District 3 Amy Kingery, District 2 Jane Pendergast, District 4 Barbara Brown, District 5
Planning Commissioners Absent	None
Staff Members Present	Andrew Pompei, Planning Director Thomas Lachenev, County Attorney Ed Howland, Principal Planner Alyson Oliver, Planner II

1. Call to Order

Dr. Brown called the meeting to order at 6:00 PM and shared instructions on how members of the public participating in the meeting virtually can indicate their interest in speaking during the public hearing portions of the agenda.

2. Invocation

Mr. Hall gave the invocation.

3. Adoption of Agenda

Dr. Brown made a motion to adopt the agenda, as presented.

Dr. Brown, Mr. Hall, Ms. Hurt, Ms. Kingery, and Ms. Pendergast voted AYE.

VOTE 5-0
MOTION Passed

4. Organizational Meeting

a. Election of Chair (2021 – 2022)

Mr. Pompei opened the floor for nominations for the position of chair.

Ms. Pendergast nominated Ms. Hurt. Ms. Kingery seconded the nomination.

Mr. Hall nominated Dr. Brown. Dr. Brown seconded the nomination.

Mr. Pompei closed the floor for nominations.

Mr. Pompei called roll for the nomination of Vicki Hurt as Planning Commission Chair.

Ms. Hurt, Ms. Kingery, and Ms. Pendergast voted AYE.

Dr. Brown, Mr. Hall voted NAY.

VOTE 3-2
MOTION Passed

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b. Election of Vice Chair (2021 – 2022)

Ms. Hurt opened the floor for nominations for the position of Vice Chair.

Dr. Brown nominated Mr. Hall. Ms. Kingery seconded the motion.

Ms. Hurt closed the floor for nominations and called roll for the nomination of Mr. Hall as Planning Commission Vice Chair.

Ms. Hurt, Mr. Hall, Ms. Kingery, Ms. Pendergast, and Dr. Brown voted AYE.

VOTE 5-0
MOTION Passed

c. Adoption of the Rules of Order (2021 – 2022)

After brief discussion, Ms. Kingery made a motion to adopt the Rules of Order as presented. Ms. Pendergast seconded the motion.

Ms. Hurt, Mr. Hall, Ms. Kingery, Ms. Pendergast, and Dr. Brown voted AYE.

VOTE 5-0
MOTION Passed

d. Adoption of the Meeting Schedule (2021 – 2022)

After brief discussion, Dr. Brown made a motion to adopt the Meeting Schedule as presented. Ms. Kingery seconded the motion.

Ms. Hurt, Mr. Hall, Ms. Kingery, Ms. Pendergast, and Dr. Brown voted AYE.

VOTE 5-0
MOTION Passed

5. Administrative Items

a. Approval of Minutes: January 5, 2021 (Regular Meeting)

Ms. Kingery made a motion to adopt the minutes as presented. Ms. Pendergast seconded the motion.

Ms. Hurt, Mr. Hall, Ms. Kingery, Ms. Pendergast, and Dr. Brown voted AYE.

VOTE 5-0
MOTION Passed

b. Approval of Minutes: January 12, 2021 (Workshop)

Dr. Brown noted a typo in the draft minutes. Ms. Kingery made a motion to adopt the workshop minutes, as amended. Dr. Brown seconded the motion.

Ms. Hurt, Mr. Hall, Ms. Kingery, Ms. Pendergast, and Dr. Brown voted AYE.

VOTE 5-0
MOTION Passed

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6. Public Comment Period

Ms. Hurt opened the public comment period, reminding members of the public that were participating virtually on how they may indicate their interest in participating in this public comment period.

Seeing no one wishing to speak, Ms. Hurt closed the public comment period.

7. Old Business

None

8. Public Hearings

None

9. New Business

a. Presentation: 2020 Activity Report

Mr. Pompei gave an overview of the 2020 Activity Report, highlighting notable trends, including:

- Most zoning-related applications involved properties in the eastern part of the county; and
- Residential Certificates of Occupancy (COs) are equally distributed throughout the county.

Mr. Pompei discussed questions posed by members of the Planning Commission, including the fiscal impact of denying an application and the breakdown of types of rezoning cases.

Following discussion, the Planning Commission took a vote to accept the 2020 Activity Report.

Ms. Hurt, Mr. Hall, Ms. Kingery, Ms. Pendergast, and Dr. Brown voted AYE.

VOTE 5-0
MOTION Passed

10. Workshop

a. Preview: Case #21-01-REZC (Potter/Smith: Tax Map Parcel #26B1-1-10)

The applicant (Michael Potter) gave an overview of this request to the Planning Commission, detailing the proposed location, uses, and architectural design, as well as noting examples of other projects that have been completed by the applicant.

Following the presentation, members of the Planning Commission discussed the proposal with the applicant, asking for more information on proposed parking, unit square footage, and transportation improvements.

b. Discussion: 2020/2021 Comprehensive Plan Update

Mr. Pompei provided the Planning Commission with an overview of updates made to the draft *Long-Range Comprehensive Plan* since the previous Planning Commission workshop, specifically drawing attention to the draft text for the transportation chapter.

Members of the Planning Commission went through the draft text and discusses the changes that have been proposed. Discussion included:

- Adding emphasis to the statement that the county does not maintain local roads;
- General questions about recommended thoroughfare improvements and associated maps; and

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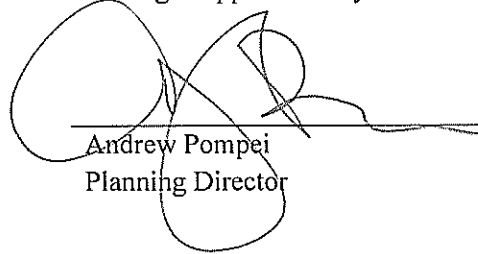
- Next steps for updating the remaining chapters in the document.

11. Adjourn

There being no further business, Ms. Hurt adjourned the meeting at approximately 7:30 PM.



Vicki Hurt
Chairman



Andrew Pompei
Planning Director