

May 19, 2021

MEETING OF THE POWHATAN COUNTY PARKS AND RECREATION ADVISORY COMMISSION HELD ON MAY 19, 2021 AT 6:00 PM IN TRAINING ROOM OF THE POCAHONTAS LANDMARK CENTER TRAINING ROOM AT 4290 ANDERSON HIGHWAY IN POWHATAN VIRGINIA

Commission Members Present: Chris Shust, Chair
Cameron Palmore
Lance Elton

Commission Members Absent: Josh Cabaniss, Vice Chair
Frank Flannagan

Non-voting Members Present: Ramona Carter, Director of Public Works, Secretary
Mary Anne Wilson-Woodel, Parks and Recreation
Coordinator
Jason Tibbs-PCPS Representative

Non-voting Members Absent:

Special Guests:

A. Call to Order

C.Shust called the meeting to order at 6:08 p.m. in order to obtain a quorum. A quorum was established (C.Palmore, L.Elton, C.Shust)

B. Additions/Changes to the Agenda

There being no additions or changes to the Agenda, L.Elton made a motion to approve the agenda, C.Palmore second Approved 3-0.

C. Meeting Minutes

The April 20, 2021 minutes were emailed to all members. C.Shust had a minor correction to the second page, replace “first air” with “first aid”. C.Palmore motioned to approve the minutes with the one change, L.Elton second. Approved 3-0.

D. Old Business

1. Community Liaison- Eric Jolly indicated to M.Woodel that he was not interested in the position any longer. Mary Walton submitted an application. R. Carter to email to application to Commissioners. C.Shust indicated that they should vote electronically on approval.

May 19, 2021

2. Rosemont-C.Shust stated that he had talked to Sister Maureen today and would like to invite her to the next meeting to talk about what they have going on and her ideas about the grant and trails. R.Carter commented that the Commisioners may want to assign a representative from the group to work with Sister Maureen and coordinate the writing of the grant. C. Shust stated that he would be happy to be the representative given that he has already developed a relationship with Sister Maureen. C. Shust to follow up on this item.
3. Budget Updates-R. Carter stated that the FY22 operating budget has been approved with the \$0.79 tax rate. R. Carter will email copies of the approved budgets so Commissioners can review and be ready to discuss at the next meeting and to update the Master Plan according to the 10 year CIP and projects funded in FY22. C. Shust suggested setting aside 15 minutes at the next meeting to do this.
4. ADA Grant-C.Shust stated that he does not have any updates and would like to include this item again on the next meeting agenda.

E. New Business

1. Meeting Schedule- The Commission set the following dates for the remainder of the year pending final approval of all Commissioners by email or at the next meeting;
June 9, 2021
July 20, 2021
August 17, 2021
September 21, 2021
October 19, 2021
November 16, 2021
December 21, 2021
2. Election of Officers-R. Carter stated that the election of officers must be complete before the end of May. C. Palmore nominated C.Shust to continue to serve as Chairman. C. Shust acknowledged the nomination and agreed to serve another year as the chair. L. Elton seconded the nomination. Vote 3 Aye and 0 Nay. L.Elton nominated C. Palmore for the vice chair position. C. Palmore acknowledged and agreed to the nomination. C. Shust seconded the nomination. 3-Aye and 0-Nay.

F. Comments from the Commission

1. R.Carter asked about the status of M.Potter property and the trail. C.Shust stated that the surveying for the project is under way and the design should be started shortly. The project has sidewalk from Company #1 to almost halfway to the Junior High School and then has sidewalks into the development and a trail that will connect to Mann Rd via the YMCA property. R. Carter suggested that this development be tied into the Master Plan and Construction of trails in the CIP. R. Carter asked L.Elton about the contact he had with DCR for trail planning. L.Elton stated that he had talked with his contact and she

May 19, 2021

has access to students to work on the Trail plan or consultants. R. Carter asked L. Elton if he could provide the contact and resources to her via email.

G. Upcoming Events

1. Workshop-C. Shust suggested an abbreviated agenda for a few of the regularly scheduled meetings and add a workshop to the end to cover preparation of the annual report and updating the Master Plan. Commissioners agreed to look at September and October meetings to add workshops to.

H. Adjournment

C. Palmore moved to adjourn, L.Elton second 3-0 Aye. Meeting adjourned at 6:45 pm.



Chris Shust, Chairman
Date JUNE 9 / 2021
Parks and Recreation Advisory Commission

Ramona Carter, Secretary
Date JUNE 9 / 2021
Parks and Recreation Advisory Commission