

**VIRGINIA: AT AN EMERGENCY MEETING OF THE BOARD OF SUPERVISORS  
HELD IN THE POWHATAN VILLAGE BUILDING AUDITORIUM, 3910 OLD  
BUCKINGHAM ROAD IN POWHATAN COUNTY, VIRGINIA, ON MARCH 30, 2020  
AT 6:30 P.M.**

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**Board of Supervisors Present:** David T. Williams, District 1, Chairman, in the auditorium  
Larry J. Nordvig, District 2, in the auditorium  
Michael W. Byerly, District 3, in the auditorium  
Bill L. Cox, District 4, remotely from the conference room  
Karin M. Carmack, District 5, Vice Chairman, remotely  
from her place of business

**Board of Supervisors Absent:** None

**County Staff Present:** Bret Schardein, Interim County Administrator, remotely  
from his home  
Tom Lacheney, County Attorney, remotely from his home  
Tom Nolan, Director of Public Safety Communications,  
remotely from his office

**Constitutional Officers Present:** Brad Nunnally, Sheriff

**Guests Present:** None.

As a result of the current COVID-19 pandemic limiting the ability to gather in person, Board of Supervisors meetings will be held virtually until further notice. This meeting was held electronically in accord with Virginia Code Section 2.2-3708.2(A)(3).

**1. Call to Order**

Chairman Williams called the meeting to order at 6:30 p.m.

- a. Identify Public Entity members physically and/or electronically present

Mr. Williams identified the Board members, Mr. Schardein, and Mr. Lacheney and their locations.

County Administration staff accepted emailed comments at [administration@powhatanva.gov](mailto:administration@powhatanva.gov). Any comments received until 6:30 PM March 30th were entered into the meeting minutes.

- c. Identify opportunities for the public to access the electronic meeting

The public was able to participate in the meeting by using: <https://zoom.us/j/398095011> by computer. Phone access was possible by dialing: US: 1-929-205-6099 or 1-312-626-6799. As always, the public could view the live feed from the County website.

- d. Identify opportunities for the public to participate in such electronic meeting

The public was able to view and participate in the meeting live with the Zoom meeting link. During the public comment period the public could raise their hand using the zoom controls on their screens or press \*9 on their phone.

## **2. Requests to Postpone Agenda Items and Additions, Deletions or Changes in the Order of Presentation**

There were no requests to amend the Agenda.

## **3. Formal Approval of Agenda**

Chairman Williams made a motion to approve the agenda as presented. Mr. Nordvig seconded the motion.

David T. Williams, Larry J. Nordvig, Michael W. Byerly, Bill L. Cox, Karin M. Carmack voted AYE

**VOTE 5-0**  
**MOTION Passed**

## **4. New Business**

- a. R-2020-23 Resolution Ratification of Declaration of Local Emergency Page 3

Mr. Williams requested that Mr. Schardein briefly explain the Resolution. Mr. Schardein explained that he and Mr. Curt Nellis, the Director of Emergency Management issued a Local Emergency Declaration which must be ratified by the Board of Supervisors within 45 days. The declaration of Local Emergency primarily relaxes procurement deadlines and helps with

reimbursement from the state and federal government for expenses related to pandemic response.

Mr. Nordvig reminded his colleagues and the public that declaring an emergency is the “biggest hammer a government can drop” except in time of war. We have to be careful to balance the power we are given with respect to our charge to protect health and public safety and with our constitutional rights to civil liberties.

Mr. Williams made a motion to pass R-2020-23 Resolution Ratification of Declaration of Local Emergency. Mr. Byerly seconded the motion.

Mr. Williams called for a roll call vote.  
Mr. Schardein conducted a roll call vote:

Mr. Williams Aye  
Mr. Nordvig Aye  
Mr. Byerly Aye  
Mr. Cox Aye  
Mrs. Carmack Aye

**VOTE 5-0**  
**MOTION Passed**

- b. Adoption of O-2020-06 Emergency Ordinance on Continuity of Government – Powhatan pursuant to Va. Code §15.2-1413 Page 4

Mr. Williams asked Mr. Schardein to provide background. Mr. Schardein stated that ordinance must be passed to hold regular Board of Supervisors remotely.

Mr. Williams made a motion for adoption of O-2020-06 Emergency Ordinance on Continuity of Government – Powhatan. Mr. Cox seconded the motion.

Mr. Williams called for a roll call vote.  
Mr. Schardein conducted a roll call vote:

Mr. Williams Aye  
Mr. Nordvig Aye  
Mr. Byerly Aye  
Mr. Cox Aye  
Mrs. Carmack Aye


**VOTE 5-0**  
**MOTION Passed**


Mr. Lacheney commented that as this ordinance was adopted as an emergency, it must be ratified in 60 days at a subsequent Board meeting with a public hearing after being properly advertised to the public. Mr. Williams thanked Mr. Lacheney for his comment.

**5. Adjournment to Regular Meeting**

Chairman Williams adjourned the emergency meeting at 6:38 pm.

These minutes approved by motion, second, and unanimous vote at the June 22, 2020 Meeting of the Powhatan County Board of Supervisors.

  
6/26/20  
**Bret Schardein, Interim Clerk      Date**  
**Powhatan County Board of Supervisors**

  
6/27/20  
**David T. Williams, Chairman**  
**Powhatan County Board of Supervisors**