

**POWHATAN COUNTY CHILDREN'S SERVICES ACT
COMMUNITY POLICY AND MANAGEMENT TEAM**

DATE: November 18, 2021

1. The meeting was called to order on November 18, 2021 at 9:02 a.m. Sharon Rochelle chaired the meeting.

Present:

Kara Brooks/Private Provider
Les Saltzberg/Vice-Chair, CSB
Sharon Rochelle/Chair, DSS
Danny Smith/Sheriff's Department
Charla Schubert/Treasurer, Finance Director
Dr. Lynn Clayton-Prince/Secretary, Schools
Cathy James/Parent Rep.
Audra Morris, Children's Services Manager

Absent:

Vicki Stamps/Health Department
Ned Smither /County Administrator
L. Katrell Dixon/FAPT Chair
Tracy King/CSU

2. On a motion by Les Saltzberg and seconded Cathy James, the Consent Agenda items were approved as presented or amended: a.) 10.21.2021 CPMT Minutes and b.) Pool Reports-September & October 2021-FY22.

3. **FINANCIALS – FY '22:**

County Budget for CSA Services: \$ 2,000,000

State Allocations: (total State Allocations: \$2,003,542)

-Medicaid Match: (no reports for July 2021-forward)
-CSA Services Allocation: \$1,954,468 mandated & \$27,701 protected/non-mand.
-CSA Wrap-Around Allocation: \$21,373
-PSSF FY22: \$18,000 svcs & \$715 Mthly CW Visits/Staff

Expenditures & Encumbrances

\$ -
\$1,237,383
\$ 32,266
\$ 0

ADMINISTRATIVE ITEMS (copies available upon request):

- a.) Audra Morris provided updated FAPT and CPMT Roster, requested updates as necessary and approvals as submitted or amended.
- b.) Audra Morris provided the FY22 Administrative Budget Plan submitted to OCS and requested signatures. Audra Morris also explained the importance of documentation showing the funds are used as allowed (CSA personnel).
- c.) Audra Morris provided Administrative Memo #21-16, Implementation of HB2212 – Improving Local CSA Performance and the importance of compliance.
- d.) Audra Morris provided the newly published Core Leadership Competencies for Local CSA Leaders, Community Policy and Management Teams, and Family Assessment and Planning Teams (August 2021).
- e.) Audra Morris provided the OCS Audit Plan for the Fiscal Years 2020-2023 which was updated 10/7/21.
- f.) Audra Morris provided an update with regards to SPED Transfer to DOE (not before FY23).
- g.) Audra Morris presented the full CQI package for FY21.

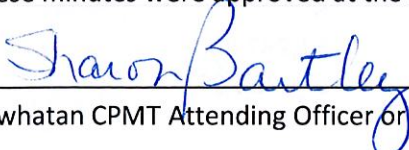
The financial and administrative items were reviewed and on a motion by Cathy James and seconded by Charla Schubert, all items were approved as presented or amended.

4. Sharon Rochelle moved that CPMT go into Closed Session in accordance with the Code of Virginia 2.2-3711(A) (4) for the protection of the privacy of individuals in personal matters not related to public business. The Team approved.
 - a. Case Reviews, incl. service plans, FAPT/CPMT/IFSP/FC Plan Review & Funding Tables, case updates, purchase order requests, additional approvals, FAPT email approvals, parental co-pays, and any other case specific info, were discussed.
5. Sharon Rochelle moved that the CPMT open meeting be reconvened. The Team approved.
6. Sharon Rochelle moved that CPMT certify that in accordance with the Code of Virginia 2.2-3712(D); during the Closed Session only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act and only such public business matters as were identified in the motion for the Closed Session were discussed. The Team approved.
7. Upon a motion by Danny Smith seconded by Les Saltzberg, and carried by the majority, all cases were approved as presented or amended during closed session.

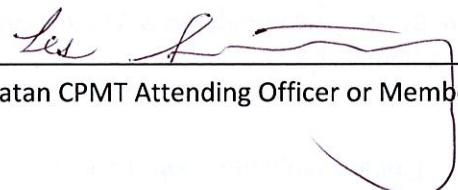
<u>Name</u>	<u>Vote</u>
Sharon Rochelle	Aye
Kara Brooks	Aye
Les Saltzberg	Aye
Lynn Clayton-Prince	Aye
Danny Smith	Aye
Charla Schubert	Aye
Cathy James	Aye

8. The CPMT meeting was adjourned at 10:37 a.m. The CPMT's next regular meeting will be held on January 27, 2022.

These minutes were approved at the 1/27/2022 CPMT meeting with a vote of 6 / 10.



 Powhatan CPMT Attending Officer or Member



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